

January 14, 2014



TOWN of WAREHAM

Board of Selectmen/Sewer Commissioners

Meeting Agenda

7:00 P.M. Wareham Multi Service Center, Selectmen's Meeting Room 320, 48 Marion Road,
Wareham, MA

- 1. CALL TO ORDER BY CHAIRMAN**
- 2. ROLL CALL**
- 3. ANNOUNCEMENTS**
- 4. CITIZENS PARTICIPATION**
- 5. CONSENT AGENDA**
 - a. Authorization to sign bills and documents, etc.
- 6. LICENSES AND PERMITS**
 - a. Vote to allow closure of Mill Pond Station and to hold license for 6 months for anticipated transfer to new location.
- 7. SEWER BUSINESS**
 - a. Funding source for contract 2.
 - b. Initial Presentation Tighe and Bond Report.
 - c. Vote to issue a 6 month notice of cessation of electrical connection re: 7 Elm Street.
 - d. Any other sewer business.
- 8. TOWN BUSINESS**
 - a. Meeting with Housing Authority to update the Town of progress and issues.
 - b. Vote to authorize Chairman to sign Community Development Block Grant Application.
 - c. Discussion with Mass. Division of Marine Fisheries re. East River improvements, Fishing Pier and parking at Dummy Bridge.
 - d. Discussion re. Condensing Town committees.
 - e. Discussion and possible vote on policies 89-2; 89-3; 89-5; 89-6; & 89-9 and proposed policy 2014-1.
 - f. Update on employee handbook and volunteer handbook.
 - g. Any other Town business not reasonably anticipated 48 hours prior to the posting of this meeting.
- 9. TOWN ADMINISTRATOR'S REPORT**

Continued – Board of Selectmen/Sewer Commissioners Meeting Agenda 01/14/2014

- 10. LIAISON REPORTS**
- 11. ADJOURNMENT**
- 12. SIGNING OF DOCUMENTS APPROVED BY THE BOARD**

1/29/2014

MINUTES OF MEETING OF SELECTMEN/SEWER COMMISSIONERS

Date of Meeting: January 14, 2014
Date of Transcription: January 15, 2014
Transcribed by: Janet Wilson

1. CALL MEETING TO ORDER BY CHAIRMAN

2. ROLL CALL

Selectmen Present: Peter W. Teitelbaum, Chairman
Alan H. Slavin, Clerk
Stephen M. Holmes, Absent
Patrick G. Tropeano
Judith Whiteside Absent

Also present: Derek Sullivan, Town Administrator
Attorney Rich Bowen

3. ANNOUNCEMENTS

Wareham Historical Society will host Dean Rantz, Practicing Blacksmith who will discuss his craft, tools, techniques and restoration work.

This week's Men's & Women's morning breakfast will host Guy Campinha.

Chairman Teitelbaum held a moment of silence in memory of Specialist Ryan Goldie who passed away.

Chairman Teitelbaum stated that he along with Selectman Slavin went to Plymouth Town Hall where the town was awarded grant and loan money under the seawall and dam program. He also thanked Selectman Slavin for his hard work in pursuing the grant and stated that he went to the first seminar on the loan application process.

4. CITIZENS PARTICIPATION

Present before the board: Sandy Slavin

Ms. Slavin asked where she would find the Comprehensive Community Plan that the Buzzards Bay Coalition mentions in the draft plan for the Weweantic Bridge?

Ms. Slavin also asked about the Master Plan Committee? She feels that the committee could start meeting without a Town Planner in place.

5. CONSENT AGENDA

SELECTMEN/SEWER COMMISSIONERS MEETING - 1-14-14 (CONT'D)

- a. Authorization to sign bills and documents, etc.
- 6 LICENSES & PERMITS**

a. Vote to allow closure of Mill Pond Station
Present before the board: Linda Burke, AD Makepeace
Ms. Burke was before the board asking for permission to allow the closure of Mill Pond Station for six months. They would like to transfer the license to the Rosebrook place and open a more refined liquor and cheese gift store.

MOTION: Selectman Slavin moved to approve the license to be held for 6 months as of January 26, 2014 and to allow the transfer. Selectman Tropeano seconded.

- VOTE: 3-0-0 (Unanimous)**
- 7. SEWER BUSINESS**

a. Funding source for contract 2.
b. Initial Presentation Tighe & Bond Report.
Present before the board: Michael Schrader
Mr. Schrader spoke about the project goals and should the basis of the sewer rate be EDU's or gallons. He also went over the expenses, fixed vs variable costs. He went over the importance of capital planning as well as going over the pros and cons of the current rate structure and the flow based rate structure. Right now 59% of the Town is sewered and the current trend shows that residential water use is decreasing and commercial/industrial water is increasing.

c. Vote to issue a 6 month notice of cessation of electrical connection re: 7 Elm Street.
Present before the board: Guy Campinha
Mr. Campinha stated no provisions were made when Tremont Nail was sold back in 2011 for the pumping station and the town maintained and paid the electricity on it. He stated that back in 2010 the property owner was informed that they are responsible to maintain and pay the electricity. He stated that the town should no longer be responsible for that pump station.

MOTION: Selectman Slavin moved to notify the property owner of 7 Elm Street that we are terminating power effective July 1, 2014. Selectman Tropeano seconded.

VOTE: 3-0-0 (Unanimous)

- d. Any other sewer business.

Present before the board: Guy Campinha

SELECTMEN/SEWER COMMISSIONERS MEETING - 1-14-14 (CONT'D)

8. TOWN BUSINESS

- a. Meeting w/ Housing Authority to update the Town of progress & issues.

Present before the board: Bob Powalitis, Rudy Santos & Jacqui Hickey
Mr. Powalitis thanked the town for their donation of generators. He spoke about some of the problems that the Housing Authority faces and said that they are looking forward into moving in the right direction.

- b. Vote to authorize Chairman to sign Community Development Block Grant application.

MOTION: Selectman Tropeano moved to authorize the Chairman to sign the Community Development Block Grant Application. Selectman Slavin seconded.

VOTE: 3-0-0 (Unanimous)

- c. Discussion with Mass Division of Marine Fisheries re: East River improvements, Fishing Pier & parking at Dummy Bridge.

Present before the board: Ross Kessler, Division of Marine Fisheries & Gary Buckminster

Mr. Kessler spoke about the improvement needs at the East River parking access. He said that he did visit the site and would like to see a better car top ramp for kayaks and canoes, a handicap accessible fishing pier attached the existing bridge and a paved parking lot. This along with other projects is being developed to promote recreational salt water fishing and are funding by the fishing permit. He stated that the town would need to sign a land management agreement and would be required to upkeep the property.

- d. Discussion re: Condensing of town committees.

The board will wait until all members are present.

- e. Discussion and possible vote on policies: 89-2, 89-3, 89-5, 89-6, 89-9 and proposed policy 2014-1.

The board will wait until all members are present.

- f. Update on employee handbook and volunteer handbook.

Selectman Whiteside has been working on this and Chairman Teitelbaum would like to wait until she is present to discuss this.

- g. Any other Town business not reasonably anticipated 48 hours prior to the posting of this meeting.

9. TOWN ADMINISTRATOR'S REPORT

Mr. Sullivan started off by saying the Red Sox World Series Trophy will be on display from 4:30-6:00pm Thursday, January 16th. On January 23rd they will be having all day Fin Com hearings on budgets.

SELECTMEN/SEWER COMMISSIONERS MEETING - 1-14-14 (CONT'D)

10. LIAISON REPORTS

Selectman Slavin attended a workshop meeting regarding TDR by-law.

Selectman Slavin stated that the Planning Board discussed the issue of the street acceptance for Bachant Way and Lynne Road. The Planning Board has 30 days to submit their recommendations to the Board of Selectmen. Some concerns about who is going to pay for this came up. Attorney Bowen said that if the Planning Board feels it needs more information to make a recommendation it's within its rights to make a request to the petitioners to ask they provide the funds. Attorney Bowen also stated that there is nothing in the statute that prohibits Municipal Maintenance, if a person is qualified to assist the planning board to make the recommendations.

Selectman Slavin met with the Onset Fire & Water Districts to discuss the sharing of services.

Selectman Slavin has been looking at the Town Meeting dates for the Charter Article.

11. ADJOURNMENT

MOTION: Selectman Slavin moved to adjourn. Selectman Tropeano seconded.

VOTE: — **3-0-0 (Unanimous)**

12. SIGNING OF DOCUMENTS APPROVED BY THE BOARD

Respectfully submitted

Janet Wilson

Department Assistant

The foregoing minutes were submitted to the Board of Selectmen/Sewer Commissioners on:

Attest: _____

Alan H. Slavin, Clerk

Date Signed: 1-28-14

Date sent to the Town Clerk: 1-29-14

A TRUE COPY
ATTEST

May Anne Schriber
TOWN CLERK